



4th IAF Africa FACILITATORS CONFERENCE 2009

first announcement and call for papers

new horizons

pushing the boundaries of facilitation

4th IAF Africa FACILITATORS CONFERENCE
28 & 29 October 2009

2nd Africa FACILITATOR CERTIFICATION EVENT
30 October 2009

OCEAN VIEW HOTEL, BEACH RD, STRAND • CAPE TOWN, SOUTH AFRICA

presented by
IAF Africa

in association with
SBS Conferences



IAF Africa is the premier international African event for Professional Facilitators from Africa and around the world. It provides a world class forum to hear about and discuss the latest developments, trends and innovations in Facilitation.

IAF Africa is presented by The International Association of Facilitators (IAF) in association with SBS Conferences. IAF provides conferences around the world to promote facilitation, cultivate and enhance facilitation skills and provide forums for networking among professional facilitators.

IAF conferences are also of value to people wishing to enter the facilitation profession and executives wishing to gain a deeper understanding of facilitation techniques and how best to use them in their own organisations.

The **4th IAF Africa Facilitator's Conference** coincides with the **2nd IAF Certified™ Professional Facilitator Assessment Event** to be held in Africa immediately after the conference.

who should attend

professional full time facilitators at all levels

potential new entrants to the facilitation field

corporate executives in all disciplines responsible for research, planning & implementation of company strategy & plans

local government councilors and administrators, responsible for planning and implementation of services.

union officials responsible for negotiations

about IAF

The **International Association for Facilitators (IAF)** is the premier facilitation organization to promote, support and advance the art of professional facilitation through methods exchange, professional growth, practical research, collegial networking and support services.

www.iaf-world.org

venue

IAF Africa 2009 takes place at the **Ocean View Hotel**, Strand 40 minutes drive from Cape Town and 25 minutes drive from the airport. The venue, situated on the beach front offers a magnificent and affordable venue close to all the major attractions of the Western Cape.

It provides modern accommodation and conference facilities and the opportunity to enjoy early morning runs or walks along the beach front.

call for papers

Proposed papers are invited focussed on the theme and covering the following issues, but are not limited to these:

performance improvement

facilitation processes & techniques

case studies

new areas for innovative use of facilitation

partnering and alliances

surviving in tough times

facilitating in a world in a sea of change

implement your plans

creating solutions for clients

issues such as: environmental and sustainability, energy and political changes in your country

The conference will allow participants to explore new and exciting approaches to facilitation, while also addressing more traditional skills and techniques. The conference will have a strong focus on hands-on practical issues, cases studies and sharing of knowledge through highly interactive sessions.

IAF 2009 will incorporate the fundamentals that have made IAF events around the world so successful. It is a unique and exciting opportunity to network with fellow facilitators (local, African and International), develop your personal facilitation skills and be part of the overall growth and development of facilitation as a profession.

www.sbs.co.za/iaf



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paper submissions

Proposed papers/workshops/sessions etc should consist of a cover page including a CV and an abstract of the paper/workshop. Presentation time will be 60 or 90 minutes of which 10 minutes should be allocated to questions.

The Cover page should contain:

Title of the paper/workshop/session
Proposed topic
Full name and title (Mr., Ms., Dr., Prof.)
Name of your employer / company
Job title

A brief CV of 50 – 100 words, including details of papers previously presented and where such papers were presented, if applicable.

The abstract should contain:

Brief details of the main areas of the presentation and should be no longer than 300 words, preferably in Microsoft Word format.

Please supply full contact details: postal address; telephone; fax; e-mail; cell phone and alternative contact.

Please e-mail your CV and abstract to:

The Registrar IAF 2009, SBS Conferences (Pty) Ltd
P O Box 1059, Bellville 7535, South Africa

Tel +27 21 914 2888 Fax +27 21 914 2890
eMail registrar@sbs.co.za

deadline dates

30 April 2009

Submission of abstracts

30 May 2009

Notification of selected papers

30 September 2009

Final paper for publishing

30 September 2009

Copy of visual presentation

conference fees

IAF Members — 2 day fee

normal R4,500 early bird R4,000

Non IAF Members — 2 day fee

normal R5,000 early bird R4,500

Fees include: refreshments, lunch, dinner, speakers notes and Vat.

Early Bird Fees: only applicable to bookings and payments received before 31 July 2009

Optional @R500: Thursday evening dinner at Moyo, World Famous African Style Restaurant, Stellenbosch – includes food, wine and transport.

hotel accommodation

The Ocean View Hotel offers modern 3 star accommodation which can be viewed on their web site: www.oceanviewhotel.co.za

Cost per night includes breakfast but excludes 1% tourism levy:

single R670.00 per person per night
double R450.00 per room for two sharing

Note: all fees and costs are shown in South African Rand — for your guidance, exchanges rates at the 26 January 2009:

euro/rand 12.89

dollar/rand 9.76

pound sterling/rand 13.79

sponsorship

We are open to any types of sponsorship suggestions or proposals. In return we offer complimentary full conference registrations, logo on web site and in all promotional material, double-sided A4 page of advertising in the speaker's notes and company banner alongside speaker's podium. Other more specific items could be sponsored such as name branding of the celebration dinner, or name branding of daily lunches, or other items such as conference bags, pads, pens, printing of speaker's papers etc.

facilitator certification event

30 October 2009

**Ocean View Hotel, Beach Road, Strand
Cape Town, South Africa**

The International Association of Facilitators (IAF) has met the need for standards in facilitator certification. In 1990, an international team of IAF members identified the core competencies required to facilitate group interaction. This team's efforts resulted in the IAF competency model and assessment process.

IAF Certified™ Professional Facilitator Programme

The assessment process is based on rigorous peer review of knowledge, experience and demonstration of skills. The IAF Certified™ Professional Facilitator designation indicates attainment of these core competencies. The professional facilitator designation offers clients an assurance that those who are certified are qualified to design and provide basic group facilitation services.

For more information visit the IAF website for registration details:

<http://www.iaf-world.org/i4a/pages/index.cfm?pageid=3672>

and to download an application form — quote **IAF Africa 2009 / Cape Town**

The South African certification event will take place on the 30 October 2009 immediately after the IAF Africa 2009 Conference.

IAF certification fee

IAF Members ONLY

normal R9,500 early bird R8,500

Early Bird Fee: only applicable to bookings and payments received before 31 July 2009

Full details will be supplied on enquiry. Please complete enclosed enquiry coupon.

Please circulate this announcement amongst colleagues who may be interested in this event.

www.sbs.co.za/iaf

ENQUIRIES

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Please complete the enquiry form on the web site
OR complete this enquiry coupon and fax or post to:

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P O Box 1059, Bellville 7535, South Africa

Tel +27 21 914 2888 Fax +27 21 914 2890
eMail registrar@sbs.co.za

I am interested in:

- Attending the Conference, please send full details when available.
- Attending the Post-Conference IAF Certified Professional Facilitator Assessment Event
- Presenting a paper/workshop/session & will submit CV & abstract before 30 April 2009
- Sponsorship opportunities for suppliers of relevant products and services. Please send details.
- Bringing an accompanying person
- Advertising in the published conference proceedings
- Attending the optional dinner at Moyo

Title Initials First name

Surname

Job title

Company

Postal address

Post code

Country

Telephone ()

Fax ()

E-Mail